

THE TOWN OF FOREST HEIGHTS

RESOLUTION 87-17

**A RESOLUTION TO APPROVE THE EMPLOYMENT AND APPOINTMENT OF A
PART TIME CODE ENFORCEMENT OFFICER**

Introduced by: Habeeb-Ullah Muhammad, Mayor

WHEREAS, pursuant to Section 23.9 of the Town Code, the appointment of a code enforcement officer shall be approved by ordinance or resolution, and a code enforcement officer shall be appointed by the Mayor with the consent of the Council and shall have the powers, duties and functions as stated in said section; and

WHEREAS, pursuant to Section 7.120 of the Employee Handbook, immediate family members and other relatives will not routinely be considered for employment with the Town unless they possess needed skills and meet the approval of the Council upon the recommendation of the Town Administrator and are placed under the supervision by someone other than immediate family members; and

WHEREAS, the Town has hired and is training a part time code enforcement officer who is related to a currently appointed official of the Town; and

WHEREAS, the Mayor and Council finds that Mr. Joseph Hawkins possesses the requisite skills and, due to the vacancy in the Office of Town Administrator, the employee's supervisor, the Chief of Police, recommends a waiver of the anti-nepotism limitation as permitted by the Handbook; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Forest Heights that Mr. Joseph Hawkins is hereby appointed and shall continue in his employment with the Town in the Office of Code Enforcement Officer;

AND BE IT FURTHER RESOLVED that Mr. Hawkins shall be vested and clothed with the powers of a code enforcement officer as provided for in Section 23.9 of the Town Code.

AND BE IT FURTHER RESOLVED that said Mr. Hawkins, shall be compensated for his services as Code Enforcement Officer from line item 7220, Salary-Code Enforcement Officer at a rate of \$19.50 per hour on a part-time basis. As a part-time employee Mr. Hawkins will not receive any benefits from the Town of Forest Heights.

APPROVED this 6th day of November 2017.

APPROVED: By Resolution of the Town Council of The Town of Forest Heights, Maryland.

The Town of Forest Heights
Resolution 87-17

ROLL CALL VOTE

YEA/NAY/ABSTAIN/ABSENT

MUHAMMAD

YEA

KENNEDY II

YEA

MCLAURIN

NAY

BARNES

YEA

HINES

YEA

SMITH-BARNES

NAY

BROWNSON

NAY

ATTEST:

THE MAYOR AND COUNCIL OF THE
TOWN OF FOREST HEIGHTS, MARYLAND

By: SIGNATURE ON FILE
Sherletta Hawkins, Town Clerk

By: SIGNATURE ON FILE
Habeeb-Ullah Muhammad, Mayor

By: SIGNATURE ON FILE
Kevin J. Best, Town Attorney

By: SIGNATURE ON FILE
Jonathon Kennedy II, Council President

CERTIFICATION

I/we, hereby certify, as the duly appointed Town Clerk of the Town of Forest Heights, Maryland, that on the 6th day of November 2017 with 4 Aye votes and 3 Nay vote the aforesaid Resolution 87-17 passed.

SIGNATURE ON FILE
Sherletta Hawkins, Town Clerk